



Position: Fall/Winter Campaign - Program Leader, Recreation

Competition Number: 2012-EX-EN-50294081-01

Competition posting date: 2012.07.06, closing date: 2013.01.31

Parks, Recreation and Cultural Services

1 or More Part Time Continuous Positions - Up to 24 hours per week

Various shifts: days, evenings, and weekends.

Affiliation: CUPE Local 503 - Part-Time (Recreation and Culture)

Salary: \$11.335 to \$12.218 per hour (2012 Rates of Pay)

Primary Location: This position is available in multiple locations.

Job Summary

Responsible for leading recreation, arts, special needs, aquatics or sports programs to a variety of age groups in a recreational setting.

Education & Experience

Minimum Grade 10.

Previous experience in leading recreation activities or a specific skill an asset.

Language, Certificates & Licenses

- English oral, reading, writing required.
- French oral, reading, writing is considered an asset.
- Standard First Aid.
- CPR "C".
- AODA - Accessibility for Ontarians with Disabilities Act (legislated training required by 2010); Customer Service (Servability Training).
- A Police Record Check is required to work in this position on or before your first day of work.

Knowledge, Competencies & Skills

- Understanding of age appropriate programming of participants in a recreational setting.
- Ability to work in a team setting or independently.
- Maintain a fun and safe environment.
- Excellent interpersonal communication, leadership and programming skills.

*If this opportunity matches your interest and profile please apply online by using the "**Apply**" button. If this is your first online application please refer to How to Apply for a Position on our career site.*

*If you are not able to apply on-line, please submit your resume and covering letter indicating the **Competition number** by mail or by Fax:*

City of Ottawa



*Recruitment & Staffing
110 Laurier Ave. West, 5th Floor
Ottawa, Ontario K1P 1J1*

Fax: 613-580-4762

We thank all candidates for their interest, however, only those selected to continue in the selection process will be contacted.

The City of Ottawa is committed to providing quality services by establishing a qualified workforce that reflects the diverse population it serves. The City encourages applications from all qualified individuals.