



Career Opportunity, Internal/External
Director, Mamisarvik Healing Centre and Transition House
Full-Time, Indeterminate

Tungasuvvingat Inuit (TI) is looking for a qualified Director to oversee its Mamisarvik Healing Centre and Transition House Programs. TI aims at empowering and enhancing the lives of Inuit residing in Ontario. Since 1987, TI has been operating in Ottawa as a community-based counseling and resource centre.

The Mamisarvik Healing Center is an Inuit-specific, residential and day addiction and trauma treatment program, located in Ottawa. The Centre provides culturally-specific therapeutic treatment to Inuit men and women who are suffering from dependency on drugs and alcohol and the effects of trauma, and physical and sexual abuse. The Transition House is an abstinent environment that supports Inuit who are struggling with addiction and trauma. It is a duplex located next door to the Healing Centre that clients reside in for up to one year.

Role Summary

Reporting to the Executive Director, the successful candidate is responsible for the effective leadership and management of the Mamisarvik Healing Centre (MHC) and Transition House (TH). The Director is a collaborative member of the management team, working with and supported by all departments within TI. The Director engages with external stakeholders to ensure effective and comprehensive client service delivery and represents TI at the municipal, provincial and federal level.

General Responsibilities

- Operational Planning and Management
- Human Resources Planning and Management
- Financial Planning and Management
- Risk Management
- Property and Building Management
- Community Relations and Advocacy

Education and Experience

- Master's degree in social work, psychology, counselling, addictions, human service management, or a demonstrably-related field. Some combination of a bachelor's degree or diploma plus substantial experience may substitute for the master's degree.
- Minimum 7 years experience in community-based human services, preferably in the alcohol/chemical dependency or mental health field
- Minimum 5 years managing a group of 20 or more employees
- Minimum 5 years of program management experience
- Previous experience working with Aboriginal populations

Knowledge, Skills and Abilities

- Language skills: fluency in English, written and oral required; fluency in Inuktitut, written and oral, a definite asset
- Knowledge of Inuit culture and values
- Knowledgeable regarding the unique needs and issues impacting Inuit communities

- Knowledge of addictions, bio-psycho-social-spiritual influences and effects of dependencies and the range of treatment options.
- Knowledge of the impacts of abuse and childhood trauma and the range of treatment options to address symptoms of post-traumatic stress.
- Understanding of and sensitivity to the impacts of poverty, colonialism and the residential schools system
- Above average interpersonal and communications skills
- Adept in preparing reports and briefings
- Proposal writing experience
- Proven information management and organizational skills
- Able to create and sustain a continuous learning environment
- Excellent crisis management skills; able to function effectively in a high pressure, high-stress environment
- Proficiency in the use of computers for word processing, e-mail and Internet

Qualifications

- Criminal reference check – vulnerable sector screening
- Ability to travel
- Accept exposure to crisis and risk situations

Note: A detailed job description is available upon request through the careers@tungasuvvingatinuit.ca address.

Compensation

Salary will be based on experience and qualifications. TI offers a competitive compensation package that includes group benefits.

Deadline for applications is June 3, 2013.

To apply, please submit your resume and cover letter by email or regular mail to:

Hiring Committee, Tungasuvvingat Inuit
604 Laurier Ave. West, Ottawa ON K1R 6L1
Email: careers@tungasuvvingatinuit.ca

Preference in hiring will be given to qualified Inuit candidates. The applicant hired for this position will be required to pass a criminal reference check. We thank all interested candidates in advance, but unfortunately, we are only able to respond to those selected for an interview.