

Action Ottawa 2013 RFQ



Housing Branch
June 25, 2013

Agenda

- Introductions
- Where are we now?
- Priorities
- Ottawa at a glance
- Incentives & Deliverables
- Eligible Projects
- Action Ottawa RFQ Process

Agenda

- ❑ Qualifications
- ❑ Selection Committee
- ❑ Rated Criteria
- ❑ Inquiries
- ❑ Key Dates
- ❑ Answer Questions

Where are we now?

- **Year 1 – 2011**
 - PCIL (11 units)
- **Year 2 – 2012**
 - RFP
 - 4 Projects
 - 2 with JHS
 - OCH
 - OCISO
- **Year 3 – 2013** Investment in Affordable Housing for Ontario Program

Priorities

- ❑ Housing suitable for households with children (2-5 bedroom units)
- ❑ ***Supportive Housing or housing with supports (2013 RFQ)***
- ❑ Wheelchair Accessible Units for both individuals and larger households

Consolidation of Provincial Funding

Six Types of Funding

Domiciliary Hostels

Homelessness Program

Rent Bank

Energy Fund

Shelters

Housing Benefits

**Consolidated into one
flexible funding
envelope effective
January 2013**

What is Supportive Housing

- ❑ **Supportive housing**
 - **24/7 on-site supports and/or treatment**
- ❑ **Housing with Supports**
 - **Supports from offsite are offered**

Ottawa at a glance

- ❑ Highly Educated / Bilingual
- ❑ High cost of living / 4th highest rents
- ❑ Median family / household income \$98,892
- ❑ Over 387,000 households
- ❑ 60% Own, 40% Rent
- ❑ Low Rental Vacancy
- ❑ Average 1 Bedroom \$899
- ❑ 135,000 people living in poverty, below the LICO
- ❑ Over 66,000 individuals in receipt of social assistance
 - ❑ Ontario Works for a single person \$605 monthly
 - ❑ \$10.25 minimum wage, \$1,775 per month gross



Ottawa at a glance

Where we were 2007–2010

- 120–140 people unsheltered
- Increase in the length of shelter stays
- 100–150 families in overflow motels
- Over 10,500 households on the centralized waiting list for subsidized housing

Where we are 2011–2013

- 25 people unsheltered every night (80% decrease)
- Decrease in the length of stays
- 40 families in overflow motels
- 9,700 households on the centralized waiting list

Capital Incentives

- ❑ Up to \$13.5M capital
- ❑ Up to \$120,000* per unit in capital assistance or 75% of project cost *
- ❑ Up to \$150,000 may be considered for more complex housing needs
- ❑ Relief from development charges, planning fees and parkland levies
- ❑ Grant in Lieu of Building Permit Fees and School Board Development Charges
- ❑ Land (City Surplus Land)

Deliverables

- Projects that will be considered will:
 - Have 7 or more single room occupancy units
 - Support the needs of long stay shelter clients

Eligible Projects

- New Construction
- Acquisition and rehabilitation of existing rental buildings;
- Additions to existing residential buildings or commercial buildings in suitable areas;
- Conversion of non-residential buildings to residential rental and/or supportive uses.

2013 RFQ/RFP Process

Why a Two Stage Process

- ❑ RFQ followed by an RFP
- ❑ Want to encourage
 - ❑ Collaboration
 - ❑ Innovation
 - ❑ Partnerships

2013 RFQ/RFP Process

Stage 1 RFQ

- ❑ Information Session (June 25, 2013)
- ❑ Issue RFQ (June 25, 2013)
- ❑ Request for Qualifications applications due (July 25, 2013)
- ❑ Review by Selection Committee
- ❑ Selected proponents receive RFP

2013 RFQ/RFP Process

Stage 2 RFP

- ❑ Closed Information Session and issue RFP
- ❑ Regular Q & A sessions
- ❑ Time frame: August – October 2013
- ❑ Projects awarded in November 2013

Qualifications

- ❑ Proof of Incorporation
- ❑ Incorporated Non-Profit Housing Provider/
Private Developer
- ❑ Confirmation of Partnerships
- ❑ Audited financial statement
- ❑ Good standing with the City of Ottawa
- ❑ Operate existing programs serving
individuals with complex needs

Qualifications

- ❑ Demonstrated knowledge of treatment options
- ❑ Experience with programs that promote independence and/or community engagement
- ❑ Employ service delivery staff providing supportive housing, housing with supports, and/or support/treatment services

Selection Committee

- An evaluation committee will evaluate submissions
- Qualifications must achieve 75% or 75 of 100 points to achieve minimum pass
- Up to 10 proposals from the Stage 1 RFQ will be invited to participate in the Stage 2 RFP process

Rated Criteria

(100 points)

- ❑ ***Lead Proponent experience and qualifications (10 points)***
- ❑ **Relevant Project/Program Experience (45 points)**
- ❑ **Experience and Qualifications of Key Team Members (45 points)**

Rated Criteria

Lead Proponent (10 points)

- Relevant corporate, team member, and specialized consultant experience for the:
 1. Design and contract administration
 2. Providing services and supports within the homelessness service system

Rated Criteria

Relevant Project/Program Experience (45 points)

- Describe 3 projects/programs (15 points each) that show experience or ability to:
 1. Providing housing and supports
 2. Plan, design and construction of a new supportive housing facility
 3. Provide supports to long stay shelter clients

Rated Criteria

Experience and Qualifications of Key Team Members (45 points)

- ❑ Identify: Project manager, key team members, sub-consultants and other staff
- ❑ Include proposed role, name, name of firm, years of experience
- ❑ Examples of the project managers relevant experience

Inquiries

- ❑ Should be made to the contracting authority specified
- ❑ Inquiries must be received by July 17, 2013
- ❑ Questions and answers will be distributed July 19, 2013
- ❑ Register at the information session or e-mail Alix.Jolicoeur@ottawa.ca to be on the distribution list to receive inquiry responses

Key Milestone Dates

Deadline for RFQ Inquiries

July 17th, 2013

RFQ Submission Due Date

July 25th, 2013

3:00pm

Proponent Selection, Notification & RFP release

July - August, 2013

RFP Process

August – October 2013

Wrap Up

- 10 Copies / 1 CD
- Application Form
- Submission Package Checklist

RFQ MUST be received before 3:00pm
Thursday July 25th 2012
@ 100 Constellation Crescent,
4th Floor

Key Contacts

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