



**Employment Opportunity – Internal/External
Youth Program Worker
Part-Time (21 hrs/wk)
Term Position, September 3, 2013 to March 31, 2014**

Overview:

Tungasuvvingat Inuit (TI), which provides a range of programs and services to Inuit, is seeking a Youth Program Worker to facilitate programs, run activities for youth in both individual and group formats and to coordinate the delivery of various outings and workshops to engage with Inuit youth.

General Responsibilities:

- Perform outreach activities to recruit Inuit youth to participate in the program
- Implement all Inuit youth activities and manage support services
- Deliver skills development workshops and activities
- Engage youth in exploring personal talents to nurture their cultural, social, and personal talents and assists with connecting youth to arts-based strategies for change
- Gather participant data and complete activity reports on programs and services delivered
- Assist with administration requirements such as petty cash, cheque requests, attendance/participant forms, etc.
- Follow TI's Policies and Procedures

Qualifications:

- Familiarity with issues facing Inuit youth
- Experience with group facilitation
- Ability to develop and deliver programming
- Motivated and able to work independently
- Outstanding organizational skills
- Excellent interpersonal and communication skills
- Fluent in Inuktitut and English is preferred
- Knowledge of Inuit culture and values
- Computer literacy (MS Word, Excel, Internet)
- Ability to work in and contribute to a team environment
- Ability to work evenings and week-ends as required
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Salary: Dependent on qualifications and experience

Deadline for applications is Monday, July 22, 2013

Interested candidates should send their resume and covering letter to: Hiring Committee, Tungasuvvingat Inuit, 604 Laurier Avenue West, Ottawa, Ontario, K1R 6L1 or by fax: 613-563-4136 or email: careers@tungasuvvingatinuit.ca

Please Note: Preference in hiring will be given to qualified Inuit candidates. The successful candidate will be required to provide a criminal reference check with results acceptable to TI. We thank all interested parties however only those selected for an interview will be contacted.