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***ST. MARY=S HOME*** *$* ***MAISON SAINTE-MARIE***



780 ,rue de L=Église Street$ Ottawa, Ontario K1K 3K7

PLEASE POST

***EMPLOYMENT OPPORTUNITY***

***St. Mary’s Home / Maison Sainte-Marie*** has a position opening for a:

**CASE MANAGER**

**at the**

**Residential Program**

**of**

**St. Mary’s Home / Maison Sainte-Marie**

Please see attached job description

and position requirements.

**To Apply:** **Deadline for applications: 9am on Friday, July 15th, 2016**

Please provide a resume and cover letter stating the reasons for your interest and identifying your understanding of how you meet the qualifications for this position.

 **Apply in confidence:** **By email to both:**

 Amanda Beatch: AmandaMaxwellStewart@stmaryshome.com

 AND

 Kathleen Cummings: kathleencummings@stmaryshome.com

**Please note, only those selected for an interview will be contacted.**

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**JOB POSTING**

**RESIDENTIAL COUNSELOR**

**Position Summary**:

Reporting to the Residential Director, the Residential Counselor implements the Mission Statement of

St. Mary’s Home by providing Clinical Support and Case Management to at-risk pregnant / parenting youth and their infants who are living in our Residential Program. Within a strengths-based philosophical framework, the Residential Counselor promotes positive Residential dynamics, defuses negative Residential dynamics and is a positive role model. Clinically oversees the Residential stay, advocates for residents and liaises with our Young Parent Outreach Centre and multiple service partners. Ensures client files meet annual Licensing standards. Ensures continued excellence in meeting or exceeding clinical and operational standards.

A member of the Residential Team of St. Mary’s Home, the role includes responsibilities for contributing to comprehensive and seamless services for our clients.

**Responsibilities:**

* Engages clients one-on-one in an effective and positive manner and within a Collaborative Problem Solving framework
* Oversees client crisis management
* Oversees residential dynamics within a Crisis Prevention Intervention (CPI) framework
* Facilitates emergency intakes and admissions
* Implements client assessments using approved evidence based tools
* Provides support for clients in developing and meeting their Care Plan goals
* Oversees client interface with Child Welfare, Public Health and other Community Services
* Responds to clients’ addiction, mental health, family violence and trauma-related issues
* Provides support for clients with Conflict Resolution, Crisis Support and Residential Guideline Compliance
* Watches over Bedroom Standards, assisting clients with hands-on support to meet these requirements
* Assists clients in meeting their attendance requirements for appointments and programs
* Applies appropriate consequences within the Home’s protocols and Crisis Prevention Intervention framework
* Oversees residential discharge planning and post-discharge linkages
* Records in client files
* Supervises student placements as assigned
* Projects a positive image of St. Mary’s Home in the community

**Team Member:**

* Participates actively in staff meetings
* Participates actively, and may co-chair, Client focused Case Meetings
* Provides coaching with Primary Care Staff on Collaborative Problem Solving and Conflict Resolution skills building
* Supports an integrative approach within the agency between the Residence and the Young Parent Outreach Centre
* Participates in clinical ON CALL rotation
* Engages in regular supervision and support
* Promotes positive morale among team members and agency well-being

**Qualifications:**

* Bachelor’s degree in Social Work, or related clinical equivalent plus

4 years counseling / social work experience directly related to addictions, mental health, family violence and/or trauma issues and infant mental health.

**OR**

* Child and Youth Diploma, or related equivalent plus

8 years of progressive experience working directly related to at risk youth, mental health, family violence, trauma and infant mental health

* Experience in a Residential Setting an asset
* Minimum 3 years experience working with pregnant and parenting youth / At risk youth.
* Bilingual skills are a strong asset

Required Knowledge and Skills:

* Excellent communication and interpersonal skills
* Ability to work independently and also as a member of a team
* Capacity to provide service in both official languages is strongly preferred
* Experience with Motivational counseling
* Certificate and applied knowledge of Crisis Prevention Intervention
* Knowledge of adolescent pregnancy and parenting issues
* Knowledge of Infant Mental Health and Attachment is a strong asset
* Experience with Collaborative Problem Solving
* Certification with the GAIN SS and CANS Assessment tools is an asset, but can be acquired once in the position
* Compassion, enthusiasm and the ability to take initiative

**Contract / Compensation:**

This is a full time position (35 hour work week), a two year contract with possibility of renewal subject to fine job performance and continued funding.

**Compensation:**

$40,000 annually. Plus a comprehensive Employee Benefits Plan - after successful completion of the probation period.