

**INTERNAL/EXTERNAL  
JOB POSTING**

**Community Support Worker - Mental Health and Addictions Program  
Fixed term contract of 12 months - working full-time - with a possibility of extension**

The Community Support Worker is the first point of contact for many new clients. The Worker's overall objective is to assess client needs and connect the client with the resources to meet those needs within CCHC and /or in the broader community.

The Worker is part of the Mental Health and Addictions team and may work from various points of service within the Centre. The Worker's primary responsibilities are to navigate clients to the appropriate services (information and referral) and/or provide short-term support and intervention for clients requiring assistance (care coordination / crisis intervention / housing support / financial support / information and referral / short-term counselling/harm reduction/practical assistance). The Worker proactively engages clients and ensures that clients are bridged to the appropriate services both internally (if applicable) and within the broader community. The Worker, as with all CCHC staff, is responsible for addressing barriers to service and ensuring that each unique individual who walks through CCHC doors is met with dignity, and respect and are provided the resources to meet their needs.

**Requirements:**

**Essential**

- Bachelor's degree in Social Work or Social Science or equivalent combination of training and experience.
- Minimum three (3) years relevant experience
- Thorough knowledge of social service resources within Ottawa
- Demonstrated ability to provide crisis intervention and support
- Experience working with marginalized populations including: youth; LGBTQ; newcomers; homeless; individuals with concurrent disorders; seniors
- Demonstrated ability to work collaboratively across multidisciplinary teams
- Knowledge of:
  - trauma-informed care
  - best practices related to concurrent disorders
  - harm reduction principles
  - recovery principles within mental health
  - LGTBTTQ issues / TransHealth
- Demonstrated understanding of and experience with Motivational Interviewing
- Demonstrated cultural competency and flexibility in the provision of service to individuals from diverse cultures and backgrounds.
- Excellent verbal and written communication skills.
- Flexibility, excellent judgement and initiative
- Ability to work some evenings and weekends.
- Proficient with Windows-based computer systems including email, MS Word and data base programs

**Language designation**

English: Excellent written and oral communication skills

Desirable: French written and spoken

Fixed Term: September 2017 to September 2018  
(term of 12 months with possibility of extension)  
Hourly rate: \$25.385 - \$30.585 per hour  
Pension: Healthcare of Ontario Pension Plan (HOOPP)

**How to “express an interest” for this opportunity:**

Submit your letter of interest along with your résumé on or before **September 3, 2017 by 11:59pm** to [jobs@centretownchc.org](mailto:jobs@centretownchc.org).

Please note the following:

- The subject line of your email should read “Community Support Worker – Term Full-time”
- The file name for your resume should read: “(last name)\_(first name)\_ Resume”
- The file name for your cover letter should read: “(last name)\_(first name)\_ Cover Letter”

We thank all applicants but regret that we can only contact those to be invited to an interview.

CCHC is an equal opportunity employer and values diversity in its workforce. Do not hesitate to contact us if you require alternative arrangements to submit your application.

*Candidates with a disability requiring accommodations during the interview process should advise Human Resources so arrangements can be made.*