

Position Title: Harm Reduction Peer Worker
Classification: Support Worker (\$20.26 - \$24.40 per hour)
Department: Harm Reduction
Reporting to: Practice Facilitator, Harm Reduction
Type: Contract/Term 17.5 hrs to 35 hrs a week
Ending March 31st 2018
Location: Centretown Community Health Centre



Application Deadline: Friday January 19, 2017

Job Summary

Working closely with the Harm Reduction Practice Facilitator at Somerset West Community Health Centre and the Community Support Worker Team at the Centretown Community Health Centre, the Harm Reduction Peer Support Worker(s) will support harm reduction services to people who use drugs in the Centretown area.

Job responsibilities include providing support to clients, distributing harm reduction materials, providing information and referrals as required and assisting with other tasks as directed by the Community Support Workers. All services are provided using a harm reduction model. Hours of work may vary depending on the need of the Program.

Job Qualifications

- Lived experience of drug use
- Knowledge and experience with a harm reduction mode
- Drug, sex and sex worker positive
- Understanding of HIV and HVC transmission
- Knowledge of related community resources
- Understanding or homelessness, mental health and addictions
- Ability to work well with other as part of a team
- Commitment to working within a diversity and social justice framework
- Basic knowledge and experience working with computers

Completed application form and letter of intent outlining how you meet the qualifications for this position must be submitted to Tamara Chipperfield at the Centretown Community Health Centre by 5:00 pm Friday January 19th, 2017.

Questions may be directed to Tamara Chipperfield, Director of Mental Health and Addictions

Centretown Community Health Centre
420 Cooper Street, Ottawa, ON K2P 2N6
Phone: (613) 233-4443, ext. 2102
Fax: (613) 233-2062
Email: tchipperfield@centretownchc.org

***See attached for complete Job Description**

If at any stage in the selection process you require special accommodation, please let us know the nature of the required accommodation.

Somerset West Community Health Centre is an equal opportunity employer who values the diversity of individuals in our programs and services.

Due to the high volume of applicants, we can neither confirm receipt of nor respond to inquiries regarding your application. Only candidates selected for an interview will be contacted.

Harm Reduction Peer Worker – Application Form



Application for the position located at:

- Centretown Community Health Centre
- Carlington Community Health Centre

Full Name:
Date of Birth:
Phone:
Email Address:
Languages Spoken:
Mailing Address:
Do you have a SIN number (please circle): Yes No Working on it

Completed application form and letter of intent outlining how you meet the qualifications for this position must be submitted to the corresponding Community Health Centre by 5:00 pm on Friday January 19th, 2017.

- **Tamara Chipperfield at the Centretown Community Health Centre**

420 Cooper Street, Ottawa, ON K2P 2N6
Phone: (613) 233-4443, ext. 2102
Fax: (613) 233-2062
Email: tchipperfield@centretownchc.org

- **Nikki Jalbert at the Carlington Community Health Centre**

Carlington Community Health Centre
900 Merivale Road, Ottawa, ON K1Z 5Z8
Phone: (613) 722-4000, ext. 260
Fax : (613) 761-1805
Email: yjalbert@carlington.ochc.org

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Reporting to: Practice Facilitator, Harm Reduction
Location: Centretown Community Health Centre



Reviewed: January 10, 2018
Reviewed by: Chloé G. Healy, Tamara Chipperfield

ROLE

Working closely with the Harm Reduction Practice Facilitator at Somerset West Community Health Centre (SWCHC) and the Community Support Worker Team at Centretown Community Health Centre (CCHC), the Harm Reduction Peer Worker (s) will support harm reduction services to people who use drugs in the Centretown area.

POSITION REQUIREMENTS

- 1. Education**
 - N/A
- 2. Linguistic Profile**
 - Fluency in English
 - French and other languages an asset
- 3. Knowledge, Skills and Abilities**
 - Lived experience of drug use
 - Knowledge of and experience with a harm reduction approach
 - Drug, sex and sex worker positive
 - Understanding of HIV and HCV transmission
 - Knowledge of related community resources
 - Understanding of homelessness, mental health and addictions
 - Ability to work well with others as part of a team
 - Commitment to working within a diversity and social justice framework
 - Basic knowledge of and experience with Microsoft Word, email, along with research using the internet
- 4. Other Job Requirements**
 - Needle exchange and safer inhalation training

POSITION RESPONSIBILITIES (includes but is not limited to)

Support to clients (through the CCHC SITE office and/or Community Outreach):

- Distributes harm reduction materials and collects used needles and stems
- Provides information about community resources to clients
- Assists clients to obtain resources for healthier living (e.g. condoms, personal care items, etc.)
- Actively listens to clients and offers non-judgemental support
- Informs clients of ways to promote safer drug use practices
- Helps to provide health education to clients using a harm reduction model (e.g. safer sex, risk behaviours with drug use, etc.)
- Supports the organization of naloxone trainings (POPP) as needed
- Refers clients to internal and external resources where appropriate

- Advises clients of needle disposal locations
- Advocates for clients for support and services when necessary
- Performs other related duties as required

Communication and Sharing of Information to improve SITE program and/or development of a Peer Harm Reduction model at CCHC:

- Participates in team meetings and regular consultations at both CCHC and SWCHC
- Shares information with colleagues on themes/trends being experienced by the community

Admin / Documentation:

- Enters all service contacts on appropriate log sheets
- May help staff in compiling and submitting needle exchange statistics to Ottawa Public Health
- Performs other documentation as required

Needle exchange/safer inhalation program supplies:

- Helps staff to maintain a central stock of safer inhalation and needle exchange supplies by regularly taking inventory and placing orders
- Prepares supply kits as needed

GENERAL EMPLOYEE RESONSIBILITIES

Administrative

- Contributes to the Centre's activities to collect, analyse and report on data and relevant information and participate in research
- Preserves confidentiality of all client and employee information and seeks to minimize risk while working with data
- Submits records of time worked and time off in a timely manner
- Complies and adheres to all applicable Centre policies and procedures

Organizational Responsibilities

- Respects and values the diversity of the community and individuals
- Supports the Centre's student placement programs
- Participates in the development of policies and procedures by providing feedback in the Centre's policy development process
- Works in a manner that incorporates health promotion and recognizes the determinants of health
- Participates in team and individual professional development opportunities

Occupational Health and Safety

The **Harm Reduction Peer Worker** must also work within the scope of all legislative and Centre policies related to occupational health and safety. In this capacity, the employee:

- Must read and follow the Centre's occupational health and safety policies
- Must complete Worker or Supervisor Safety Awareness Training and WHMIS Training
- Must have an OH&S Review at the beginning of their employment
- Must participate in any mandatory training the Centre provides
- Must complete the AODA training
- Must have current CPR Level C if the position requires it

- Must have current First Aid training if the position requires it.
- Must complete a Police Records Check

I have read this job description and accept the responsibilities outlined in it. I have also been given a copy of this job description.

Employee Signature

Date

Witness

A signed copy of the job description is to be kept in the employee file.

