



**Position:** **HOME CHILD CARE WORKER, Short Term Child Care Program**

The Home Child Care Worker provides emergency and back-up care in the child/children's own home mainly for parents/tutors who are employees of the organizations belonging to this program at various locations in the Ottawa Region and surrounding areas

**Union/Management:** Casual, Non-unionized position

5 days per week, 5 or more hours per day

October 1<sup>st</sup>, 2018 to December 28<sup>th</sup>, 2018

**Salary:** \$15.11 per hour

**Location:** Various locations within the Ottawa-Gatineau area

**Responsibilities:** Early Learning and Care for the children

- Provides a welcoming and nurturing environment by displaying affection, acceptance and support of each child; guides and assists children in planned activities, and models appropriate behaviours.
- Organizes the day to be child-focused while being guided by the parent/tutor's instructions, children's favourite activities and children's ages. Plays and engages with the children.
- Self-motivated and enthusiastic in carrying out the duties
- Implements a positive model/approach with Behaviour Guidance
- Ensures children in care are well supervised and monitors their well-being. Maintains a safe caring environment for the children
- Prepares and serves snacks & meals and cleans up dishes and areas used for that purpose afterwards. Tidies up the areas and materials used for the purpose of care provided during the placement.

Communication

- Displays professionalism.
- Follows instructions. Completes and returns forms as needed. Provides parent/tutor and Short Term Child care with feedback.

**Qualifications:**

- Early Childhood Education Diploma or experience working with children
- Current Standard First Aid and Infant CPR certification
- Clear Police Record Check (Vulnerable Sector) completed in the last 6 months
- Sensitivity and respect for individual and cultural differences
- Adequate energy level and ability to meet the physical demands of the job
- Strong interpersonal skills and understanding of confidentiality

- Ability to communicate effectively (both verbal and written)
- Bilingualism an asset

**Hours of Work:** 5 days per week, 5 or more hours per day

**Available from:** October 1, 2018 to December 28, 2018

**Apply:** E-mail: [hrrecruiting@afchildrensservices.ca](mailto:hrrecruiting@afchildrensservices.ca); Please submit a resume in PDF or Word format, quoting the position and location in the subject line.

**Closing date:** September 18, 2018

We are an equal opportunity employer. We thank all applicants for their interest; however only those selected for an interview will be contacted.

Should the applicant require any accommodations during the application process please notify Human Resources as per the Accessibility for Ontarians with Disabilities Act.