

A city where everyone has a place to call home • Une ville où tout le monde a un chez-soi

Affordable Housing REOI APPLICATION FORM

March 2019



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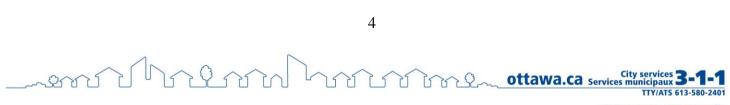
Declaration of Legal N	lames		
1. LEGAL NAME OF ORG	ANIZATION (and LEAD R	ESPONDENT
2. TYPE OF ORGANIZAT (Note: All applicants must be		d)	
☐ Non-profit Corporation	☐ Priva	ate Corporat	ion
Date of Incorporation	Incorporation Number		Charitable Number (if applicable)
3. CONTACT FOR THE C	RGANIZATIO	N	
Name		Job Title	
Telephone	Fax Number		Email Address
4. MAILING ADDRESS C	F ORGANIZA	TION	
Street Address			
City and Province	F		Postal Code
Telephone	Fax Number		Email Address
Website			



5. CONTACT PERSON F (if different than above)		Γ INFORMATI	ON
Name		Job Title	
	Г		
Telephone	Fax Number		Email Address
Provide a brief description	on of your org	ganization's n	nission and activities.



Provide a list of all members of the Board of Directors, subsidiary companies and their directors



Good Standing with the City of Ottawa:

The applicant must not be in receipt of a "Notice of Breach" of any existing contracts with the City of Ottawa, that has not been rectified to the City's satisfaction by the time of closing of this REOI.

I have no contracts with the City

I have current contracts with the City:

No, I am not in Breach.

o Yes, we are in receipt of a "Notice of Breach"

Comments:

Organizations that are in Breach of an existing contract with the City are not eligible to apply.

Conflict of Interest Declaration

(To be submitted by the Proponent)
(Name of Proponent)

We confirm that neither the Proponent nor any of its Team Members, including directors, has or will have directly or indirectly employed, engaged or retained an employee, servant, Council member or agent of the City in relation to the Affordable Housing Request for Qualifications.

Except as disclosed below, we are not aware of any City employee, Council member or member or employee of a City agency, board or commission having a financial interest in our Proponent team:

- ..
- .
- ..

The Proponent team has/has no (strike out the inapplicable portion) knowledge of or the ability to avail itself of confidential information of the City of Ottawa in relation to the Affordable Housing project other than confidential information which may have been disclosed by the City of Ottawa to Registered Parties in the normal course of the RFP.

We hereby confirm that, except as otherwise disclosed herein, we are not aware of any conflict of interest (real or perceived or potential) in submitting a response to this RFQ, nor is one anticipated in the event the undersigned Proponent responds (as part of a consortium) to a subsequent RFP.

Signature of Authorized Representatives of the Proponent

(Signature) Name:		
Date:		
Title:		

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Signature Form

SIGNATURE FORM	
I hereby certify that all information provided in this ap knowledge, accurate in all respects, and I certify my presented, should it be selected for funding. I further between said corporation (s) or its/their employees w City of Ottawa.	intent to implement this project as certify there is no conflict of interest
Name of Corporation:	
Signed:	
I have the authority to bind the Corporation	Name of Signatory (Please print)
Date:	` ,
Signed:	
I have the authority to bind the Corporation	Name of Signatory (Please print)
Date:	

Note: Municipal Freedom of Information and Protection of Privacy Act:

The City of Ottawa is subject to the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M. 56, as amended ("MFIPPA") with respect to, and protection of, information under its custody and control. Accordingly, all documents provided to the City in response to this Request for Proposal ("RFP") may be available to the public unless the party submitting the information requests that it be treated as confidential.

All information is subject to MFIPPA and may be subject to release under the Act, notwithstanding your request to keep it confidential.

Checklist of Attachments to complete Qualification
Five (5) Copies of Proposal Document including Form A
Provide One Copy of:
Conflict of Interest Declaration
Procurement Documents for Consultants (if Applicable)
Signed and dated signature page
4. Articles of Incorporation
Most recent Audited Financial Statements
6. Letters of Participation and/or Memorandum of Understanding and Board Resolutions from partners.
7. List of Board of Directors

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