

Employment Opportunity

The Salvation Army Ontario Central East Division

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| Position Title: | Driver | Competition #: | 09/19 |
| Ministry Unit: | Ottawa Booth Centre | Position Type: | Full time temporary contract (6 month) |
| Salary Range: | \$14.62-\$15.11 | Date posted: | April 16, 2019 |
| City: | Ottawa | Posting Expires: | April 29, 2019 |
| Applications Accepted By: | | | |
| Fax or E-mail: 613)241-2818 or jobs@ottawaboothcentre.org Attention: Employee Relations Department <p style="text-align: center;">Please no phone calls.</p> | | Mail: Employee Relations Department 171 George St., Ottawa, ON K1N 5W5 | |
| Organization Description | | | |
| <p>The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.</p> <p>Mission Statement The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.</p> <p>Core Values The Salvation Army Canada and Bermuda has four core values:</p> <p>Hope: We give hope through the power of the gospel of Jesus Christ. Service: We reach out to support others without discrimination. Dignity: We respect and value each other, recognizing everyone's worth. Stewardship: We responsibly manage the resources entrusted to us.</p> | | | |
| POSITION PURPOSE SUMMARY: | | | |
| <p>The Driver provides pick-up and delivery services to community partners and other Ottawa Salvation Army locations. She/he exercises safe and careful driving and material handling procedures in a friendly and courteous manner. The successful candidate will be required to assist when needed in the Maintenance Department</p> | | | |
| RESPONSIBILITIES: | | | |
| <ul style="list-style-type: none"> • adheres to all CVOR regulations including performing circle checks of trucks and maintaining truck logs • takes responsibility for daily and overall safety, maintenance, operation of vehicle, and records of such • maintains knowledge of legislative and company policies such as Health & Safety Regulations, provincial and municipal highway traffic acts • ensures the safe and careful handling of all transported items while protecting property, including donations and vehicles • provides members of the community, and donors with courteous and respectful service • loads and unloads goods at The Ottawa Booth Centre and other community and Salvation Army destinations • assists all Maintenance staff when required as per direction from Supervisor | | | |

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world. Each position contributes to the mission of The Salvation Army.

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- and the incumbent is required to travel more than 70% of the time

QUALIFICATIONS:

- completion of High School
- one year but less than three years of driving experience preferably with a working knowledge of CVOR regulations
- capable of lifting and moving large and heavy items up to 50 pounds without help as well as push/pull skids weighing up to 100 pounds and up with product
- ability to twist, bend, crouch, reach, reach overhead as well as lifting and kneeling
- good interpersonal and communication skills
- safety Shoes (steel toed) required
- current valid "G" Ontario driver's license and current clean drivers abstract
- ability to concentrate while driving through traffic
- knowledge of Ottawa region roadways
- able to work with minimal supervision
- bilingual (English and French) is an asset

Successful candidate will be required to provide upon hiring:

- A clear vulnerable sector screening
- A clean drivers abstract

HOURS: Monday to Friday 7:30am – 4:00pm

The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements.

We thank all applicants, however, only those candidates to be interviewed will be contacted.

Internal Applicants, please advise your managing supervisor of your intentions prior to submitting your application.