

## **Job Posting**

### **INTERNAL / EXTERNAL POSTING**

Casual On call/ Saturdays (Summer Months only)

Temporary 7-month Contract

### **Social Services Support Worker**

We are currently seeking a compassionate individual to join our team as a Social Support Worker.

Centre 454 serves up to 160 people each day who are economically and socially disadvantaged. We provide a safe, friendly and supportive environment as well as a variety of programs and services. All staff members are committed to and contribute to the achievement of our Mission and Vision.

The Social Support Worker will demonstrate in their daily work their support for the Vision, Mission and Values of Centre 454.

To learn more about our organization please go on our website: [www.centre454.ca](http://www.centre454.ca)

### **Required Qualifications and Skills**

- Post-secondary education in the social sciences, social work or equivalent experience and education
- Experience working as a front-line support worker
- Client-centered and non-judgmental
- A demonstrated flexible approach with the ability to problem solve
- Knowledge of community resources and social services in Ottawa
- Understanding of issues related to poverty, homelessness, addictions, mental illness and a strong motivation to support people to achieve their potential
- Strong interpersonal and communications skills
- Ability to maintain professionalism in stressful situations
- Ability to work in a demanding and busy environment
- Non-Violent Crisis Intervention Training
- First Aid: CPR, AED training
- Bilingualism strongly preferred

**Duties and Responsibilities Include:**

- Ensuring that a safe and supportive environment is maintained at the Centre
- Acting as a community liaison and advocate for participants
- Supporting participants to be engaged and involved in activities and daily tasks related to the program
- Maintenance of files and records as per agency policies and procedures
- Assisting in the planning and supervision of recreational activities
- Assisting during drop in hours

**Remuneration:**

- \$18.00 per hour

**PLEASE NOTE:** The successful candidate **MUST** have a current Criminal Records Check to work with the vulnerable sector (within the last year) in order to work for our organization.

Please send resume and cover letter by email to [rosa.awad@ottawa.anglican.ca](mailto:rosa.awad@ottawa.anglican.ca) by Friday, May 31<sup>st</sup>, 2019

Position commences June, 2019

Centre 454 strives to foster a workplace that reflects the diversity of our community. We welcome applicants from all qualified candidates; however only those selected for further consideration will be contacted.

We are also committed to developing an inclusive, barrier-free selection process and work environment. If you are contacted for an interview, please advise us if you require accommodation measures regarding any stage of the hiring process. Any information provided to us relating to accommodation requests will be treated with confidentiality.

Only those applicants called for an interview will be contacted directly. Thank you for your interest in employment with Centre 454.

Thank you for your application, however, only candidates who have been selected for an interview will be contacted.