

Employment Opportunity

The Salvation Army Ontario Central East Division

Position Title:	Addiction Counsellor for Stabilization Unit	Competition #:	35/19
Ministry Unit:	Ottawa Booth Centre	Position Type:	1 Full time position 1 temp Full time contract position ending March 31, 2020
Salary Range:	\$21.26 (uncertified) or \$22.95 (certified)	Date posted:	August 16, 2019
City:	Ottawa	Posting Expires:	August 22, 2019
Applications Accepted By:			
Fax or E-mail: (613) 241-2818 or jobs@saobc.org Attention: Employee Relations Department <p style="text-align: center;">Please no phone calls.</p>		Mail: Employee Relations Department 171 George St., Ottawa, ON K1N 5W5	
Organization Description			
<p>The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.</p> <p>Mission Statement The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.</p> <p>Core Values The Salvation Army Canada and Bermuda has four core values:</p> <p>Hope: We give hope through the power of the gospel of Jesus Christ. Service: We reach out to support others without discrimination. Dignity: We respect and value each other, recognizing everyone's worth. Stewardship: We responsibly manage the resources entrusted to us.</p>			
POSITION PURPOSE SUMMARY:			
To assist the client in his recovery process by providing him with information, support, and insight through individual treatment planning and monitoring the clients' progress towards mutually-determined goals.			
EXPECTATIONS & TASK LIST:			
Program Evaluation			
<ul style="list-style-type: none"> • participates in the development and implementation of program content and policies • participates in the program evaluation 			

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Group Work (Using the CRA Model)

Facilitates group sessions as scheduled in the following program components:

- one-on-one counselling sessions
- life skills classes
- cognitive restructuring classes
- anger management classes
- mood monitoring classes
- emotional health classes
- relationship skills classes
- relapse prevention classes
- after-care sessions (Using the SMART Recovery Model)

Individual Counselling (Using the CRA Model)

- assists as required with screening and assessments of potential clients, determining suitability to the Anchorage program or, when necessary, referral to other more appropriate programs
- incorporate information obtained through the assessment process and comprehensive treatment/recovery plan to inform the counselling approach
- establish a helping relationship with the client, characterized by warmth, respect, genuineness, concreteness and empathy
- offers counselling to clients/candidates in crisis and makes referrals to other resources as required
- assumes an assigned caseload, as primary addictions care giver, using a case management system
- logs data and information, as well as case notes in an accurate, clear and timely manner
- shares at case management sessions any observations and information regarding each client's progress
- support clients in the further development of treatment/recovery plans

Community Relations

- provides liaison with outside service agencies such as Correctional Dept., Detox, Lawyers, etc.
- provides program information to inquiring agencies, professionals, and applicants

Program Support

- facilitate client accountability
- administration, ordering and documentation of client medications
- updates data base with client information for statistical purposes
- administers toxicology tests to clients
- administers to a variety of client requests and maintains records on such requests (e.g.) clothing vouchers
- organizes/participates in certain program functions such as outings, graduations, fundraisers, etc.
- ensures documentation is complete, accurate, and up to date
- attends daily activities to support client's potential growth as per unit standards

Safety and Security

- Implements appropriate emergency procedures as necessary
- Ensures that all Anchorage resident guidelines are enforced impartially
- Initiates appropriate disciplinary action to ensure the safety and security of clients and staff of the Ottawa Booth Centre

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Health and Safety

- Adheres to all health and safety policies and procedures in place; complies with all instructions from the employer concerning health and safety as per the Occupational Health and Safety Act and WSIB
- Ensures all procedures, rules and guidelines for the safety and security of clients and staff are enforced and respected

Physical Effort:

- frequent amount of standing, sitting, keyboarding, note taking

Workplace Hazards:

- may deal with angry and abusive clients
- may encounter verbal abuse
- may deal with bed bugs
- may be required to deal with client overdose and other medical situations

QUALIFICATIONS:

- completed relevant undergrad university degree (e.g. social work, clinical counseling, addictions)
- current certification with the CACCF or the ability to obtain certification within 6 months of hiring
- experience working with a marginalized population as an addictions counsellor within the last 5 years
- ability to meet core competencies for the position of addictions counselor as outlined by the Champlain LHIN
- proven skill in case management and documentation as well as the use of motivational interviewing and other recovery modalities
- experience in the delivery and or development of psychoeducational programming and therapeutic groups.
- ability to recognize and work within professional and personal limitations and boundaries
- proven ability to work successfully in a team environment
- experience administering Narcan and/or Narcan training a strong asset
- bilingualism is an asset
- clear Police Reference Check for Vulnerable Sector Screening is required

SALARY: \$21.26 (uncertified) or \$22.95-\$23.42 (certified) per hour/40 hours per week

HOURS OF WORK: Monday to Friday 8:00am – 4:30pm

The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements.

We thank all applicants, however, only those candidates to be interviewed will be contacted.

Internal Applicants, please advise your managing supervisor of your intentions prior to submitting your application.

