



Call for Proposals
Annual Community Forum on Ending Homelessness

Thursday, February 20, 2020
University of Ottawa—Ottawa, ON

The Alliance to End Homelessness Ottawa is seeking presenters for our Annual Community Forum on Ending Homelessness, to be held on February 20, 2020 at the University of Ottawa.

The Annual Community Forum on Ending Homelessness is the only event of its kind in Ottawa. Over 280 housing researchers, practitioners, front line workers, people with lived experience of housing need and homelessness, policy makers, community organizations, residents, and government representatives will come together to work collaboratively to build solutions to ending homelessness in Ottawa.

Our program provides an opportunity for local agencies to meet collectively and exchange learning, best-practices and strategies from a growing local and Canadian body of knowledge on ending homelessness, and will offer practical information, tools, research, discussion and much inspiration!

Program Details

We are inviting proposal submissions for **Lunch Hour Table Talks** and **Concurrent Workshop Sessions**.

Lunch Hour Table Talks provide an opportunity for organizations, and researchers (including students) to share new or ongoing research findings, as well as promising practices or program outcomes. Table Talks are **one hour**. Table leads provide an informal presentation followed by group discussion.

Concurrent Workshop Sessions take place during a **75-minute** time slot, and consist of one or more speakers on a thematic, policy, research or programmatic issue and may take the following forms:

- Presentation(s) by one or more speaker(s) in a lecture format on a topic with a question and answer period facilitated by a moderator.
- Panel of speakers addressing a broad topic such as 'The Right to Housing' or 'Best-Practices in Supportive Housing' that is discussion-based versus offering formal presentations.
- Skills building session on a topic such as 'Harm Reduction' or 'Understanding Concurrent Disorders' offering concepts, skills, models and learning activities with one or more presenters.

General Presentation Information

The Annual Community Forum on Ending Homelessness will feature keynotes and/or plenary panels, table talks, concurrent sessions, and a youth stream. We are seeking to build a well-rounded program, and to give voice to a wide variety of perspectives and experiences. The Alliance encourages presenters to center the voices of people that have been impacted by unaffordable housing and/or homelessness in their presentations and will consider this when assessing proposals. The Alliance also encourages presenters to consider how their presentation can further promote reconciliation, along with opportunities for open dialogue and discussion.



Presentation Criteria

- Encourage open dialogue from a variety of perspectives and experiences
- Offer a solutions-oriented approach (including on barriers/challenges)
- Encourage leadership, best-practices and actionable knowledge sharing
- Are innovative, and provide new material and content for Forum attendees
- People impacted by unaffordable housing and/homelessness have been considered in the development of the presentation (e.g. co-development and/or co-presentation, input of people with lived experience of homelessness in the work being profiled, etc.)
- Meet the information needs of our community and sector organizations, leaders and front-line staff at different stages in their careers

We are inviting submissions on a range of topics, using the framework of the Alliance's strategic priorities:

1. Advocate with governments and the broader community to advance effective policies and action to prevent and end homelessness, including by ensuring affordable housing remains a top priority.
2. Gather and share information and knowledge to address gaps, inspire best practices and maximize members' efforts.
3. Promote community-wide collaboration and integration of services within the homelessness service system and related sectors.

Proposal Format

All submissions must contain the following information:

1. Presentation title
2. Thematic area (eg. Rooming Houses; New Rental Housing Development)
3. Target audience
4. Short presentation summary (250-word max)
5. Presenter(s)
 - a. Name(s)
 - b. Job Title(s)
 - c. Organization(s)
 - d. Email(s)
6. Whether you are proposing:
 - a. Lunch Hour Table Talk; OR
 - b. Concurrent Workshop Session (If a workshop, describe the session format)
7. Describe how you are engaging people impacted by unaffordable housing and/or homelessness, and if you require additional supports to facilitate this engagement.
8. Any audio-visual needs beyond a standard Power Point.
9. Any special accommodations.

Note: If you wish to present at more than one session, please submit separate proposals for each session.

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ALLIANCE TO END
HOMELESSNESS
OTTAWA

How to Submit a Proposal

Submission Deadline is Friday, December 13, 2019.

Please submit a Word Document as an attachment with the above outlined information (#1-9) to:
Emilie Hayes: info@endhomelessnessottawa.ca with the subject **SUBMISSION 2020 FORUM**

Please Note:

1. In order to develop a well-rounded program, the Alliance retains final approval of all session content. We may ask those submitting proposals to adjust the development of thematic panel presentations.
2. Due to the high number of anticipated proposals, the Alliance cannot guarantee acceptance of all submissions.
3. **Selected speakers and moderators are responsible for their own travel and registration.** Speakers may register at a discounted rate. Please note the speaker rate is limited to one presenter per organization per session.

Registration will open early December. Stay tuned for more information.