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| Position Title: | Housekeeper | Competition #: | 27/21 |
| Ministry Unit: | Ottawa Booth Centre | Position Type: | 1 Part time position |
| Salary Range: | $14.25 | Date posted: | June 25, 2021 |
| City: | Ottawa | Posting Expires: | July 1, 2021 |
| Applications Accepted By: | | | |
| Fax at 613 241-2818 or Email at: jobs@saobc.org  **Attention:** Employee Relations Department  **Please no phone calls.** | | | |
| Organization Description | | | |
| The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.  **Mission Statement**  The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.  **Core Values**  The Salvation Army Canada and Bermuda has four core values:  **Hope:** We give hope through the power of the gospel of Jesus Christ. **Service:** We reach out to support others without discrimination. **Dignity:** We respect and value each other, recognizing everyone’s worth. **Stewardship:** We responsibly manage the resources entrusted to us.  **Position Purpose summary:**  To provide a clean and safe environment at the Ottawa Booth Centre and Anchorage Programs.  **Accountabilities:**   * ensures general upkeep of The Ottawa Booth Centre such as common areas, resident’s rooms, cleaning floors, washrooms,-windows, dusting, vacuuming, collecting and disposal of garbage * checking, cleaning, moving, arranging and dusting furniture as required * restocks washroom supplies and distributes received material as required * follow proper universal precautions while performing duties * follow hazardous materials procedures * performs other duties as per assigned for each area of our property * aiding in the prevention of the spread of bedbugs * required to show courtesy to clients and all those on the property of the Ottawa Booth Centre   **Health and Safety**   * adheres to all health and safety policies and procedures in place; complies with all instructions from the employer concerning health and safety as per the Occupational Health and Safety Act and WSIB * ensures all procedures, rules and guidelines for the safety and security of clients and staff are enforced and respected   **Physical Effort:**   * operate industrial cleaning equipment and tools * mop and sweep (repetitive motions) * bend and twist * occasionally carry out step-ladder work * lift more than 20 pounds with assistance   **Working Conditions:**   * may deal with angry and abusive clients * may encounter verbal abuse   **education and experience Qualifications:**  **Education, Qualifications and Certifications:**   * High School Diploma or equivalent   **Experience and Skilled Knowledge Requirements:**   * 1 to 3 years recent housekeeping experience preferably with an organization that works with the marginalized population   **Skills and Capabilities:**   * current WHMIS training * nonskid CSA approved Safety shoes are required * bilingual (English and French) is an asset * must supply a current Clear Police Check   **Hours:** Saturday and Sunday 1:30pm – 10:00pm  *The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements.*  We thank all applicants, however, only those candidates to be interviewed will be contacted.  *.* | | | |