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| Job Title: | Kettle Driver | Competition #: | 43/22 |
| Department: | Kettles | Status/Position Type:  | 8 Temp Part-time positions available ending December 24, 2022  |
| Compensation: | $19.00 | Unionized: | No |
| Ministry Unit: | Ottawa Booth Centre | Date posted: | October 13, 2022 |
| Address: | 171 George St. | Posting Expires: | October 26, 2022 |
| APPLICATIONS ACCEPTED BY: |
| Email at: jobs@saobc.orgFax at 613 241-2818**Attention:** Human Relations Department**Please, no phone calls.**  |
| Mission, VISION and Values:  |
| The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.**Mission Statement**The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world. **Vision Statement**We are an innovative partner, mobilized to share hope wherever there is hardship, building communities that are just and know the love of Jesus.**Core Values:****Hope:** We give hope through the power of the gospel of Jesus Christ.**Service:** We reach out to support others without discrimination.**Dignity:** We respect and value each other, recognizing everyone’s worth.**Stewardship:** We responsibly manage the resources entrusted to us. |
| **TERMS AND CONDITIONS:** |
| **Position Purpose summary:** The Christmas Kettle Driver is responsible to deliver and pick up kettles from various assigned locations as directed. **Accountabilities:*** Deliver and/or pick up kettle(s) from assigned locations in a timely manner
* Deliver kettles to their final daily destination and help empty the kettle contents into the deposit bags
* Create a drop off/ pick up schedule or follow the provided schedule
* Greet staff/ clients/ volunteer/ general public in a friendly and professional manner
* Maintain daily mileage log
* Perform other related duties as required

**Working Conditions:*** This is a temporary position
* Shifts may include days, afternoons, evenings, weekend shifts, and split shifts, Monday through Saturday. Applicable shifts include a ½ hour unpaid meal break
* Flexibility in scheduling is required, as the hours may increase as per the Christmas Kettle Campaign operational requirements
* Required to wear appropriate Salvation Army identification and required COVID PPE
* Ability to lift/move up to 20 lbs. (11.34 kgs) in a safe manner

**Education, Qualifications and Certifications:** * Completed High School or equivalent

**Experience and Skilled Knowledge Requirements:*** Prior related experience is an asset
* Valid Ontario Class “G” Driver’s License, current copy of driver’s abstract for review and verification that is satisfactory to The Salvation Army, in its sole discretion, is required

**Skills and Capabilities:** * Excellent interpersonal skills, integrity, and adaptability
* Participate as an active and responsible team member
* Ability to work under pressure, work efficiently, follow instructions, and think independently
* Ability to represent to represent the organization in a professional and engaging manner
* Work in compliance with OH&S Act and Regulations and abide by The Salvation Army’s health and safety policies and procedures
* Honest, courteous, and punctual; represent the organization in a positive, professional, and engaging manner
* Treat the property of The Salvation Army with due care and caution
* Attentive listening skills for the purpose of supervision, coaching, and conflict resolution
* Ability to undergo applicable screening and background checks successfully that are satisfactory to The Salvation Army, in its sole discretion (i.e., The Salvation Army Abuse Registry) and provide an original copy of a Background Check screening
* Ability and willingness to develop an understanding and support for the mission and purpose of The Salvation Army in Canada and its implications as related to position responsibilities

**HOURS:** Monday to Saturday 5pm – 10pm (on call when needed) *In support of our commitment to a healthy and safe workplace and community, The Salvation Army (TSA) has a vaccination requirement for all employees in Canada.  The successful candidate will be made an offer of employment on the condition of being fully vaccinated against COVID-19 and will be required to provide proof of full vaccination, prior to their employment start date. The requirement to be fully vaccinated is subject to provincial/territorial human rights legislation. If the candidate is unable to vaccinate for a reason protected by the Human Rights Code, a request for accommodation can be submitted and written proof satisfactory to TSA will be required.**The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements.* **We thank all applicants, however, only those candidates to be interviewed will be contacted.**Imagine Canada Logo |