



Nova Scotia Youth Conservation Corps (NSYCC) – 2012 Regular Summer Program Community Partner Project Application Form

SECTION A – Applicant Information

ORGANIZATION INFORMATION	
Organization Name:	Division/Department:
Street/P.O. Box:	City/Town:
Postal Code:	County:
Phone Number:	Fax Number:
Email Address:	Website (if applicable):
Is your organization a non-profit organization: <ul style="list-style-type: none"> • Yes • No • Other, please specify: 	Charitable Number:
Brief description of the mandate/activities of your organization:	

ORGANIZATION CONTACTS			
	Proposal Phase Contact	Project Site Contact (July – August)	Alternative Project Site Contact (July – August)
Name:			
Title:			
Phone (w):			
Phone (c):			
Phone (h):			
Fax:			
Email:			

SECTION B – Project Information

PROJECT DETAILS	
Project Title*:	
Project Category: <ul style="list-style-type: none"> • Habitat Conservation, Restoration and Enhancement • Education and Awareness • Research • Air Quality • Watershed Quality • Waste Management • Other, please specify 	Project Goals:

Number of Crew Members for this application: <ul style="list-style-type: none"> • 2 ---- (Community Partner pays \$1732.50; NSYCC pays \$5197.50) • 3 ---- (Community Partner pays \$2598.75; NSYCC pays \$7796.25) • 4 ---- (Community Partner pays \$3465.00; NSYCC pays \$10,395.00) 	Project Activities:
Is the proposed project part of a larger ongoing project? <ul style="list-style-type: none"> • No • Yes, please explain: 	Will the team be working on their own project or with other individuals and/or groups? If they will be working with others, please indicate group(s):
Site Location** (nearest community, road, river, etc.):	Does this project require the use of a vehicle in order to carry out the goals and duties of the project? If a vehicle is required, please indicate vehicle source (eg. fleet, rental, etc.)

* Please attach a job description to the application for the NSYCC position.

** Please attach any pictures, maps or other site location indicators with the application form.

PROJECT TIMELINE (Please indicate the main work activities for each week)	
Dates (2012)	Activities
June 25 – 29 NSYCC Training Camp (2 days)	
July 2 – 6	
July 9 – 13	
July 16 – 20	
July 23 – 27	
July 30 – August 3	
August 6 – 10	
August 13 – 17	
August 20 – 24 NSYCC Debrief (1 day)	
<p>Work Schedule: The majority of the NSYCC Regular Summer Program projects will follow a normal 35 hour work week (Monday to Friday, 8:30 a.m. – 4:30 p.m.). Certain proposed projects require crew members to work outside of these hours and on weekends. Please indicate below the times and dates for any special scheduling considerations for this project, if applicable.</p>	
<p>Potential Safety Hazards: Please identify potential safety hazards (if any) relating to this project (e.g. deep water, overhangs, unknown hazardous wastes, etc.) and how you will address them.</p>	

PROJECT PERMIT/PERMITS (if required)		
Type of Permit/Permission Required for the Project	Confirmed (yes, no or not yet started)	Date Anticipated for Permit

BENEFITS AND NEEDS

How does this project conserve, enhance, protect or increase knowledge about Nova Scotia's environment (short term, long term)? (maximum 150 words)

How does your project provide young people with an opportunity to develop leadership, teamwork and employment skills? (maximum 150 words)

How does this project contribute to your local community (short term, long term)? (maximum 150 words)

What contributions (other than the 25% financial contribution towards the crew members' salary and crew supervision) will your organization make towards this project (i.e. provision of special training, equipment, transportation, consumable materials, etc.)? (maximum 150 words)

SECTION C: Budget and Funding

This section is intended to provide information to the NSYCC on the other resources required to complete your proposed project. It is not a request for funding from the NSYCC, as the NSYCC only covers 75% of student salaries for two-to-four crew members as outlined below.

Wage Cost Breakdown: 25% paid by Community Partner; 75% paid by NSYCC

2 person crew: \$1732.50 from Community Partner; \$5197.50 from NSYCC

3 person crew: \$2598.75 from Community Partner; \$7796.25 from NSYCC

4 person crew: \$3465.00 from Community Partner; \$10,395.00 from NSYCC

Please note: Any additional costs (travel, materials and supply cost in excess of that stated above such as specialized training, accommodations, etc.) will be the responsibility of the community partner. The NSYCC will provide First Aid, Occupational Health and Safety and WHMIS training to crew members. Additional or specialized training beyond this will be the responsibility of the community partner.

PROJECT MATERIALS, SUPPLIES AND EQUIPMENT BUDGET

Item/Activity	# Units	Unit Cost (\$)	Total Cost (\$)	Source (Group Name)	Contribution (Cash \$)	Contribution (In-Kind \$)

SOURCES OF FUNDING FOR COMMUNITY PARTNER CONTRIBUTION

All projects accepted into partnership under the NSYCC Regular Summer Program are required to provide the NSYCC with 25% of the cost of student salaries.

****Note:** Contribution amount *must* add up to *at least* the 25% required from your organization. Please attach confirmation letters indicating support where funding will be received from sources external to your organization.

Organization	Contribution Amount (\$)	Confirmation	Date Confirmation Anticipated

Completed applications must be submitted by **April 6th at 4:00 p.m.** to the NSYCC Managing Coordinator, Julia Pelton via email at jpelton@clean.ns.ca. Only emailed applications will be accepted. Please phone or email Julia Pelton with any questions (902) 420-7932.

APPLICATION CHECKLIST

	Completed application
	NSYCC job description